

HOLIDAYS

Holidays shall be granted all administrative staff members on the basis of those designated by the California Education Code, those proclaimed by the President of the United States or the Governor of the State of California, plus such other days or fractional days as the Board of Trustees may declare. District approved holidays are:

Independence Day (July 4)

Labor Day (First Monday in September)

Admission Day (Employees work on the designated holiday, which is then recognized during the first week of the winter break)

Veterans' Day (November 11)

Thanksgiving Day and the Friday following (fourth Thursday in November and Friday following)

One work day preceding the December 25 holiday

December 25

One work day preceding New Year's Day

New Year's Day (January 1)

Martin Luther King Day (third Monday of January)

Lincoln Day (as designated by Board-approved calendar)

Washington Day (third Monday in February)

Friday of spring break or floating holiday

Memorial Day (last Monday in May)

When a holiday listed above falls on a Sunday, the following Monday shall be recognized as the official holiday. Also, when a holiday listed above falls on Saturday, the preceding Friday will be recognized as the official holiday.

Reference: Education Code Sections 1318, 37220, 37222, 45203, 45205, 45206, 45206.5

Policy adopted: February, 17, 1969; February 6, 1978; August 3, 1982; July 6, 1999; September 6, 2005